	<b><u>BOSUN CONCRETE PRODUCTS (Pty) Ltd.</u></b>	<b>Updated</b>
		01 JUN 2021
	<b><u>Bosun Group Policy</u></b>	Revision No. 00
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## 1. Nature of Changes

1.1 New Policy.

## 2. Picture Statement

It's usually the last straw that breaks the camel's back, so as a responsible corporate citizen, we want to comply with the National Road Act, in this instance we specifically want to adhere to the vehicle loading limits as stipulated therein. To this effect we have put this policy in place to help people understand the rules better and administer these as part of our standards.

## 3. Scope

This policy outlines our loading policy for small vehicles, which are defined as sedans, hatchbacks and half ton bakkies, that are not typical utility vehicles.

## 4. Responsibilities

This document is the responsibility of Bosun Group and its Management. Authority and responsibilities may be delegated to subordinates as and when required.

## 5. References


The policy is put in place to ensure that Bosun and the Public comply with the National Road Traffic Act 93 of 1996, more specifically, to comply with the rules regarding the loading capacity of small vehicles to ensure that we don't exceed their payload.

## 6. Policy

6.1 Small Vehicle load limits:

- a) There are load limits that apply to small vehicles and/or trailers. Refer to the table below for an estimation of whether a vehicle can carry the capacity of paving product one wishes to transport.
- b) Front Desk and/or the Weighbridge Operator will confirm a vehicle's limits prior to entry into the yard.
- c) Bosun WILL NOT load any vehicle or trailer that is not suitable for the intended load, or when it's not roadworthy. We will not load any loose product into a vehicle, unless it can be done by a forklift. Typical cargo-hold requirements include, but are not limited to,
  - Large or small trucks,
  - Bakkies with a carry load of 1 ton plus (no canopy),
  - Trailers which must be rated on the towing capacity, where, if the product exceeds more than 500kg, a brake trailer needs to be used. This information will be found on the vehicle's towing capacity indicator or in the owner's manual.

Compiled by: Jeffrey Burger	Signed:	Date: 01 June 2021
Approved: David Wertheim Aymes	Signed:	Date:

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- d) Refer to the table below for an estimation of whether a vehicle can carry the capacity of product one wishes to purchase. Remember to include the weight of the trailer in the calculation.
- e) We DO NOT allow the loading of product into small private vehicles, except for samples, subject to confirmation as per point b, samples will be collected at Front Desk and NOT from inside BBM yards.
- f) Bosun reserves the right to refuse to load any vehicle and/or trailer deemed unsafe or inappropriate for the load requested.
- g) For all collections, unless one has a large or small truck, a bakkie and trailer with brakes, the maximum load allowed is set at 500kg.
- h) Due to the nature of our business, we make use of forklifts with grabs to load vehicles and therefore cannot load a vehicle if it has a canopy on.

## 7. Attachments

Examples of small vehicles	Load Carry Capacity	Trailer with Brakes Towing Capacity	Trailer without Brakes Towing Capacity
Sedans	<b>Samples only</b>	500kg	500kg
Hatchback	<b>Samples only</b>	500kg	500kg
SUV's & Wagons	<b>Samples only</b>	500kg	500kg
Single cab 1-ton bakkies	As per NET weight	2000kg	500kg
Extended cab half-ton bakkies	As per NET weight	2000kg	500kg
Double cab half-ton bakkies	As per NET weight	2000kg	500kg

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